

**South Cambridgeshire District Council  
Record of Executive Decision**

This form should be used to record key and other decisions made by individual Lead Cabinet members. The contact officer will ensure that the signed and completed form is given to Democratic Services as soon as reasonably practicable after the decision has been taken.

A key decision shall not be taken unless notice of the item has been published at least 28 days before the decision is to be taken except where:

- a General Exception notice has been published under Rule 15 of the Access to Information Procedure Rules and the Chairman of Scrutiny and Overview Committee has been informed in writing; or
- a Special Urgency notice has been published under Rule 16 of those Rules and the Chairman of Scrutiny and Overview Committee has agreed the decision is urgent.

Unless permission has been obtained from the Chairman of Council and the Chairman of the Scrutiny and Overview Committee that this decision may be treated as a matter of urgency under Rule 12.19 of the Scrutiny and Overview Committee Procedure Rules, this decision will come into force, and may then be implemented, on the expiry of five working days after the publication of the decision, unless called in under Rule 7 of the Budget and Policy Framework Procedure Rules or Rule 12 of the Scrutiny and Overview Committee Procedure Rules. Where consent has been obtained to exempt the decision from call-in, this will be specified below.

<b>Lead Cabinet Member</b>	Lead Cabinet member for Planning
<b>Subject Matter</b>	Little Shelford Village Design Guide
<b>Ward(s) Affected</b>	Shelford
<b>Date Taken</b>	Wednesday, 22 December 2021
<b>Contact Officer</b>	Hana Loftus, Special Projects Officer Hana.Loftus@greatercambridgeplanning.org (hana.loftus@scambbs.gov.uk)
<b>Date Published</b>	Wednesday, 22 December 2021
<b>Call-In Expiry/Exempt from call-in</b>	Friday, 31 December 2021
<b>Key Decision?</b>	No
<b>In Forward Plan?</b>	Yes
<b>Urgent?</b>	No

<b>Purpose / Background</b>
The purpose of this decision is to adopt the Little Shelford Village Design Guide Supplementary Planning Document following statutory consultation, consideration of representations, and amendments resulting.
The Little Shelford Village Design Guide Draft for consultation was considered at Cabinet on 06/09/2021 and approved for consultation. Statutory consultation took place over a four-week consultation period from Monday 27th September- 25 <sup>th</sup> October 2021.

<b>Declaration(s) of Interest</b> <i>Record below any relevant interest declared by any executive Member consulted or by an officer present in relation to the decision.</i>
None.

<b>Dispensation(s)</b> <i>In respect of any conflict(s) of interest declared above, record below any dispensation(s)</i>
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**granted by the Council's Standards Committee.**

None.

**Consultation**  
**Record below all parties consulted in relation to the decision.**  
See Consultation Statement submitted.

**Other Options Considered and Reasons for Rejection**  
Option 1: Amend the Village Design Guide SPD and submit for adoption at a later date.

<b>Final decision</b>	<b>Reason(s)</b>
Adopt the Supplementary Planning Document	Supplementary Planning Document has been revised and requires no further amendment.

<b>Signed</b>	<b>Name (CAPITALS)</b>	<b>Signature</b>	<b>Date</b>
Lead Cabinet Member	Signed copy available upon request from Democratic Services (democratic.services@scambs.gov.uk)		
Chief Officer			

**Further Information**  
*Refer to Consultation Statement submitted with this report.*